

September 8, 2016

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Ron Scharffenberg. Members present: Marc Dick, Sheldon Butzke and Steve Gordon. Member absent: Ralph Dybdahl.

Chairman Scharffenberg led the Pledge of Allegiance.

Chairman Scharffenberg called for approval of the Agenda. Motion made by Butzke to approve the Agenda as sent. Second by Dick and motion carried.

The minutes from the August 23<sup>rd</sup> meeting were sent to Board members for review prior to publication. Chairman Scharffenberg called for approval of same. Motion made by Gordon to approve the minutes for publication. Second Butzke and motion carried.

Commissioner Reports: none.

Mic Kreutzfeldt, Hwy Supt, presented a utility permit for approval. Motion made by Butzke to approve Electric Utility Permit for Southeastern Electric. Second made by Dick and motion carried. Kreutzfeldt presented the following gas quotes to the Board: Cole's Petroleum \$1.6935/gallon (bidder error); Stern Oil \$1.9581/gallon and Country Pride \$1.9940/gallon. Motion made by Dick to accept the quote of \$1.6935 from Cole's Petroleum. Second made by Gordon and motion carried. Motion made by Gordon to set 10:00 a.m. on November 7, 2016 as time for bid letting for 261<sup>st</sup> St Asphalt Resurfacing Project. Second made by Butzke and motion carried. Kreutzfeldt informed the Board that effective September 1<sup>st</sup> Ron Heumiller began working a 4 day week due to family reasons. The Commission previously approved the request with vacation and sick leave accrual lowered accordingly. Kreutzfeldt noted that a "stakeholders committee" is needed

for input from the users in the creation of the 20 Year County Transportation Plan; each Commissioner will submit names to be part of this committee. Purchase of a cold planer attachment for the skid steer was discussed and approved. Resolution 2016-07, Resolution to Encourage the USDOT Under Secretary for Policy to Expand South Dakota's National Multimodal Freight Network, was reviewed. No motion was made to adopt and approve. Current projects include fall mowing and fall weed spraying.

Updates to the current McCook County website were discussed with no action being taken at this time. Auditor Sherman will contact the website manager to inquire about traffic on the site.

Motion made by Gordon to convene as Drainage Commission. Second made by Butzke and motion carried.

Kreutzfeldt noted a September 9<sup>th</sup> deadline for the Tieszen drainage complaint to be resolved.

Drainage Administrator Kreutzfeldt presented the following drainage permit application, noting that downstream landowner signatures were obtained and he has signed off on it:

D16-005      Heartland Partners LLC (Wayne Olson)      NE4 17-104-55

Motion made by Gordon to convene as Planning Commission. Second made by Dick and motion carried.

Tracy Hofer, Zoning Administrator, presented a plat for approval. Hofer introduced DJ DeKnikker, Staff Appraiser. Following review of the Plat Review Form, motion was made by Gordon, second by Dick, and carried, to adopt the following Certificate statement:

Approval of the Plat of Tracts 1A and 4A of Wick's Addition in the Southeast Quarter of Section 23, Township 104 North, Range 53 West of the 5<sup>TH</sup> P.M., McCook County, South Dakota is hereby granted by the McCook County Planning Commission.

Approved this 8<sup>th</sup> day of September, 2016.

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County Planning Commission  
McCook County, South Dakota

The Board reconvened as Board of County Commissioners.

At 10:30 a.m. the 2017 Provisional Budget Hearing was held as advertised.

Following are changes made to the Provisional Budget. With passage of SB2, counties will receive 25% of the revenues deposited in the alcoholic beverage fund, \$33,600 (Liquor Tax Reversion) and these funds shall be dedicated to expenses related to county law enforcement, jails, state's attorneys, public defenders and court appointed attorneys. With this noted, the States Attorney will receive \$1715 pay increase (salary to be what prior States Attorney was receiving) and the States Attorney Secretary will receive \$300 from this revenue along with \$900 which is  $\frac{3}{4}$  of \$1200 that other full-time employees can expect to receive. The Sheriff and six (6) full-time Deputies will each receive \$2000 pay increase for 2017 due to this additional revenue. Auditor Sherman noted that \$1000 will also need to be added to both the Sheriff and Contract Law budgets for the extra \$50 that they receive when working a holiday. The Commission denied Brad Stiefvater, Jr's request, made at the July 19<sup>th</sup> meeting, asking that the County pay 13 bills (\$6500.00), dated in 2015, through the Care of Poor budget because they don't qualify under Care of Poor guidelines. Auditor Sherman will contact Stiefvater to inform him of this decision.

A Thank You for McCook County's support was received from Southeast Enterprise Facilitation Project (SEFP).

Commissioner Ralph Dybdahl joined the meeting via phone.

At this time discussion was held with regard to 911 calls that are being dispatched to the McCook County Sheriff's Office. Present: Brad Stiefvater, EDS Director, Mark Norris, Sheriff, Casey Urrutia, Deputy Sheriff, Marlene Haines, Mitchell Regional 911, Jason Husby, Jeff DeVaney and Robert Mayer, SD Hwy Patrol. Stiefvater began discussion noting frustration with the ridiculous calls being placed to 911 Dispatch. Haines noted that a dispatcher only knows the information they are given; they do ask questions and make an effort to screen calls. DeVaney added that you can't pick and choose calls you respond to; it's the society we live in. Norris asked the Commissioners what they expected to hear. Dick stated that he thought there would be more criteria for I-90 calls and didn't realize that the Highway Patrol and Mitchell Dispatch face the same problems as McCook County Law Enforcement. Mayer stated that Patrol answers same calls, traffic complaints, motorist assists, crashes, etc. and the more law enforcement members the better, but. DeVaney noted that the Patrol knows the County's pain; we do the most with what we've got. Troopers are also instructors, help how we can. Husby – don't disagree that there are issues; statutorily obligated to respond. Highway Patrol recognizes local law enforcement obligation; Salem will be a 2 Trooper duty station in near future, working on customer service. The group agreed that annual meetings would be good for communication.

Randy Sabers, Sabers & Associates, and Jose Addink, Graber & Associates, met with the Commissioners to present quotes for dental and vision coverages. No action was taken at this time.

Motion made by Dick to enter into Executive Session at 1:45 p.m. to discuss personnel issue. Second made by Butzke and motion carried. Dwayne "Mac" McIntyre, Custodian, was present. Commissioner Dybdahl attended via phone. Auditor Sherman was asked to join the meeting. Chairman Scharffenberg declared out of Executive Session at 2:10 p.m. Motion made by Gordon to allow McIntyre to work 4 day/35 hour week effective with beginning of the next pay period, September 11<sup>th</sup>. Second made by Dick and motion carried.

Motion made by Butzke to enter into Executive Session at 2:15 p.m. to discuss personnel issue. Second made by Gordon and motion carried. Mark Norris, Sheriff, and Casey Urrutia, Deputy Sheriff, were present. Commissioner Dybdahl attended via phone. Auditor Sherman was asked to join the meeting. Chairman Scharffenberg declared out of Executive Session at 2:40 p.m. Staffing in the Sheriff's Office will remain as it currently is; Sheriff, 6 FT Deputies and PT Courtroom Security. \$7000 will be added back into the 2017 budget for PT Courtroom Security, and Norris was instructed to research other options. Norris asked Auditor Sherman if an additional \$1500 was added to 24/7 so Annette VanEmmerik will receive same SCRAM salary as prior Secretary/Dispatcher, \$4500.00, effective January 1, 2017. Yes.

Welfare Director, GERALYN SHERMAN, and the Commissioners reviewed Care of Poor cases and lien payments made during the month of August. Sherman noted that an inquiry was received asking if assistance could be provided for vehicle tags & license (2016-48); the individual was told, no. A Notice of Hospitalization was received from Avera McKennan Hospital (2016-49). A call was placed to Avera McKennan because

the individual was a nursing home resident and not a McCook County resident, but Minnehaha County.

The following building permits were issued the month of August:

2016-37 6-104-54	Steven & Cathy Peterson	kitchen remodel	NW4
2016-40 Kubesh Addn in NE4NE4 27-102-53	Justin Kubesh	garage w living qrtrs above	Tract 1
2016-42 Ac Govt L3 & L4 NW4 2-104-55 Ex Parcel	Elm Grove Farms	remodel home	N96
			in 64D408 Ex L2 as Platted in 84D461 Ex Sun Prairie Baptist Cemet ery in NW4 & S159' of L2 in N Plats & Ex a Parcel in 128D4 60 Tract
2016-43 A in the SE4 5-103-55	Farmers Pork LLC	farrowing barn	Tract
2016-44	Farmers Pork LLC SW4NW4 4-103-55	gestational barn	
2016-45	Dustin Addy leased site – NW4 23-102-54	grain bin	bin on
2016-46	Ralph & Shirley Larson Trust 101-53 Ex S600' of N1844' of E675' of	grain bin	NE4 2-  NE4 2- 101-53
2016-47	Jay & Lorie Decker Waechter Tract 5 in SW4NW4 3-101-53	30x40 garage	
2016-48	Mark Thompson of T & W Addn in Government Lot 1, 2, 3	new home	Tract 3

			& 4 of 3-103-53 and in the SW4SE4 & S2SW4 & N2SE4 & SE4SE4 34- 104-53
2016-49 30-103-56	Calvin Heitzman, Rev Trust	grain bin	NW4
2016-50	Danell Jorgensen & David Bowling	renew remodel permit	Lot A
	of Replat of Subd of Tr 1 of Erikson's		Addn NE4NE4 14- 101-53
2016-51	Chris & Elizabeth Weber	grain bin	E100'
	of W795' of E1420' of ROW RR running		across
	S2NE4 18-103-56 Ex N37'		
2016-52	Jacqueline Wobig, Living Trust	grain bin	
	W2SW4 5-104-55		
2016-53	Richarz Properties LLC	12x20 Commodity shed	Lot A
	Grahams' Subd in SE4 10-101-54		
2016-54	Dwayne & Carol VanEmmerik	grain bin	S33 ½
	Rds of E33 ½ Rds in SE4 31-104-54		

The July Law Enforcement Report was noted and filed.

Auditor Sherman presented a resolution for establishing the fee for mileage when the Sheriff serves papers (initially approved at July 26<sup>th</sup> meeting). Motion made by Dick to approve and adopt the following resolution. Second made by Butzke and motion carried.

#### **RESOLUTION 2016-08**

#### **RESOLUTION ESTABLISHING SHERIFF MILEAGE FEE**

Whereas, SDCL 7-12-18 establishes fees and traveling expenses chargeable by the Sheriff;

Whereas, the Board of County Commissioners shall provide for a minimum mileage fee to be charged by the Sheriff's Office;

Whereas, for traveling expenses in a motor vehicle, a mileage allowance of eight cents above the rate set for state employees by the State Board of Finance for each mile actually and necessarily traveled by motor vehicle, shall be determined by the county commissioners.

Therefore, be it resolved that the McCook County Board of Commissioners does hereby approve the Sheriff's Office charging \$0.56 per mile for traveling expenses; this was effective by motion at the July 23, 2016 Commission Meeting.

Dated this 8<sup>th</sup> day of September, 2016.

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Ronald Scharffenberg  
Chairman, McCook County Commission

ATTEST:

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Geralyn Sherman  
Auditor, McCook County

The July Report for Southeast Facilitation Project was noted and filed.

Auditor Sherman presented a Emergency Operations Plan certificate for Chairman signature. The Certificate notes that there are no changes to the Plan document that was last reviewed in July 2012. Motion made by Butzke to authorize Chairman Scharffenberg and EDS Director, Brad Stiefvater, to sign the "No Change" Certificate. Second made by Gordon and motion carried.

Motion made by Dick, second Gordon, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 8/28/16:

Commissioners 1461.55, mileage 88.20; Auditor 3016.50; Treasurer 3316.65; States Attorney 2267.31; Custodian 1185.19; Dir of Equalization 3939.81; Register of Deeds 2809.73; Veterans Service Officer 580.29; Sheriff 7343.95; Contract Law 4350.00; Care of Poor 230.77; Welfare 137.52; Community Health Nurse Secretary 1595.46; Extension 560.28; Weed 330.77; Drainage 307.69; Planning & Zoning 307.69. A & B Business,



office supplies 131.01; Keith Aden, VSO conference expenses 421.10; Advanced Systems Inc, 2 monthly copier contracts 63.18; Affordable Auto Body, replace grille guard 342.00; AutoEx, law enforcement auto service 2516.84; Card Service Center, DARE supplies 147.50, GIS conference lodging 338.24, office supplies 59.98, auto fuel & supplies 330.44; Cedar Shore Resort, SDACES meeting lodging 101.95; City of Bridgewater, September ambulance appropriation 3215.41; Davison County Sheriff, July & August jail services 11115.00; Dust-Tex Service, dust mop rent 27.17; Kathryn Heumiller, service – blood alcohol 100.00; Hillyard/Sioux Falls, janitorial supplies 203.68; K.W. Electric, breaker, cord end & labor 79.10; Larry's Food & Auto, law enforcement auto service 331.85; Lincoln County Treasurer, reimbursement of mental illness services 58.43; Kristine Longe, State Fair mileage 73.50; Marco, monthly copier contract 34.79; McCook County EMS, September ambulance appropriation 7930.45; McCook County Publishers, publishing 1565.42; McCook County Treasurer, postage 711.41; McCormick Motors, auto service 25.94; McLeod's Printing, office supplies 32.28; MidAmerican Energy, utilities 40.97; Minnehaha County Auditor, reimbursement of mental illness services 310.50; Morgan Theeler LLP, court appt attorney for Keith Taylor 335.20, for Jeremy Bjernebo 485.73, for Amanda Aasen 419.60; Neve's Uniforms & Equipment, law enforcement uniforms 109.98; Alicia Petersen, mileage 92.40, cell phone reimbursement 30.00; RBS Sanitation, garbage service 56.25; Record Keepers Inc, vault box storage 21.25; Salem City, utilities 74.95; Salem Community Drug, office supply 2.59; Salem Farmers Market, supplies 38.03; Salem Lumber, range target supplies 45.28; The Schneider Corp, 4<sup>th</sup> qtr Beacon hosting 2265.00; SD Achieve, services for 4 residents 240.00; Sioux Falls Food Bank, delivery charges-Food Pantry 70.00; Sioux

Falls Two Way Radio, radio repairs 627.47; Brenda Stadel, website changes 50.00; Sturdevant's Auto Supply, wheel bearing-Courthouse vehicle 414.50; T & C's Pit Stop, care of poor-auto fuel 20.90; James D Taylor, court appt attorney for juvenile 600.00; Triotel Communications, telephone/internet service 798.14; Van Diest Supply, Amine 3700.65; Verizon Wireless, internet modem service 255.66, cell phone service 196.21; Xcel Energy, utilities 979.64; Zapp Hdwe, roundup, vacuum bags, batteries 41.96, office supplies 74.90.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 8/28/16: Hwy Dept 18823.78. 3-D Specialties, supplies 7579.40; All States Ag Parts, A/C compressor 430.24; Boyer Trucks, parts 780.67; Card Service Center, office supplies 127.96; Central Farmers Coop, supplies 99.75; Concrete Materials, asphalt & cold mix 9489.87; Dakota Fluid Power, hydraulic hose 118.95; Gessner Welding & Repairs, supplies 106.00; Independent Repair, oil & filters 124.71; Industrial Solutions, supplies 740.00; Inland Truck Parts, drive shaft repair 124.03; McCook County Publishers, publishing 67.89; McCormick Motors, vacuum canister 37.38; MidAmerican Energy, utilities 16.00; North Central International, starter 316.17; Northern Truck Equipment, bearings 378.39; Pomp's Tire Service, O-rings & scrap charge 79.00; Puthoff Repair, supplies 361.40; RBS Sanitation, garbage service 56.25; Ryan Roling, install trailer tong 2884.22; Safety-Kleen, parts washer 174.68; Salem City, utilities 74.50; Salem Farmers Market, supplies 32.04; Salem Lumber, supplies 158.75, salt shed lumber 2600.00; SD Dept of Transportation, share of State projects 719.03; Sheehan Mack Sales & Equipment, 511.42; Southeastern Electric, utilities 28.00; Stan Houston Equipment, supplies 534.83; Sturdevant's Auto Supply, supplies 695.45; T & C's Pit Stop, cookies for Transportation

Meeting 17.97; Triotel Communications, telephone/internet service 136.89; Wheelco Truck & Trailer, parts 387.07; Xcel Energy, utilities 484.82; Zapp Hdwe, supplies 48.97.

911 EMERGENCY REPORTING SYSTEM FUND: Golden West

Telecommunications, 911 telephone service, 371.72; Triotel Communications, 911 telephone service, 229.20.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 8/28/16:

EDS Director 1317.53. Triotel Communications, telephone/internet service 96.67.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 8/28/16: Sheriff

Secretary/Dispatcher 115.38.

MODERNIZATION & PRESERVATION FUND: Microfilm Imaging System,

scanning equipment rent 123.00.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 8/28/16: Dir of IRS, county

share of FICA 3075.27, Medicare 719.23; SD Retirement System, county share of retirement contribution, 3097.31; Wellmark Blue Cross/Blue Shield, county share of health insurance premiums 5125.46.

The Auditor's Account with the County Treasurer for the month of August, 2016: deposits in banks, \$4,531,427.36; cash to deposit, \$305.20; checks to deposit, \$10,858.49; CC payments, \$777.50; Cash Items (postage) \$711.41; Treasurer's Cash, \$858.59; Register of Deeds, \$450.00; Sheriff, \$500.00; CD's, \$800,000.00. The total deposits on hand: \$5,345,888.55.

The meeting adjourned subject to call.

Dated this 8<sup>th</sup> day of September, 2016.

Ronald Scharffenberg

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Chairman, McCook County

Commission

ATTEST:

Geralyn Sherman \_\_\_\_\_  
Auditor, McCook County